

PARKING FEES

MUNICIPAL PARKING FACILITIES

- A. \$1.00 each hour; maximum of \$6.00 per day. The fees shall apply between the hours of 6 a.m. and 6 p.m. Any vehicle that enters and exits from a parking facility within one hour shall not be charged a fee.
- B. That monthly parkers be assessed a fee of \$55.00 per month payable on the first working day of each month. A five-working-day grace period will be granted before monthly parking card is keyed out.
 - 1. \$ 6.00 parking card fee
 - 2. \$10.00 parking card replacement fee
- C. That a fee of \$600.00 be set for a yearly parking pass. Payments to be made in each city fiscal year as follows:
 - 1. \$300.00 on the first working day of July
 - 2. \$150.00 payable on the first working day of October
 - 3. \$150.00 payable on the first working day of January
- D. Major Employer Parking Fee Discount Program
 - 1. A property tax paying company that purchases 50 or more parking passes may do so at a 10% discount off of the Yearly Parking Pass rate
 - 2. A property tax paying company that purchases 150 or more parking passes in either the Oak Street or Southern Gateway Parking Garage may do so at a rate of \$35 per month.

The following conditions will apply for both Major Employer programs:

- a. Passes are paid for with one lump sum annual payment made on or before July 15 of each fiscal year and equal to the number of passes being purchased multiplied by the discounted rate; or in three installments based on the number of passes being purchased for the year multiplied by the discounted rate, with 50% of the total payment due on the first working day of July, 25% of the total payment due on the first working day of October, and the remaining portion of the payment due on the first working day of January.
 - b. After provision of the passes by the City to the company purchasing the passes, it is the purchaser's responsibility to issue the parking passes to employees and administers their utilization.
 - c. No credit will be provided by the city for unused or underutilized passes.
 - d. This program cannot be combined with or be utilized in addition to any other parking discount program offered by the city.
- E. Downtown Small Business Parking Fee Discount Program

Businesses with less than 50 employees and that are located within the area described in

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the last sentence of this section are eligible to receive two parking passes at the Special Rate for Downtown Residents. The passes may be used by the owners or employees of the business. Businesses that own or lease real estate and operate within the area beginning at the corner of Main and Bates Streets, southward to Adams Avenue, westward to Canal Street, northward to Cedar Street, westward to Lincoln Street, northward to Main Street and eastward to the point of beginning are eligible for this program.

This program cannot be combined with or be utilized in addition to any other parking discount program offered by the city.

F. Special Rate for Downtown Residents:

1. Residents of the Downtown are eligible for a reduced monthly parking rate at any City owned public parking facility. To be eligible, a resident must reside in the area as defined by the Downtown Master Plan.
2. The special residential parking fee will be \$42.00 as of July 1, 2010. Any future increase will be set proportionately to the regular monthly parking rate.
3. To qualify for the reduced residential parking rate, a resident must prove residency in the downtown area by submitting a copy of a driver's license, an automobile registration, or any other documentation which may prove residency.

G. Structure and fees for specific parking lots:

1. **Empire Theater Lot:** Lot created by the demolition of building(s) and retrofitting of vacant properties occupying the space formerly known by parcel address 142 Main Street: Two hour parking from 7:00 am to midnight.
2. **Canal Street Lot:** Lot created by the demolition of building(s) and retrofitting of vacant properties occupying the space formerly known by parcel addresses 60 Canal Street and 10 Ash Street: Parking spaces to be rented on a month by month basis. The fee will be \$69.00 per month with an initial fee of \$40.00 to pay for signage for that space.
3. **Cedar & Lincoln Street Lot:** Lot created by the demolition of building(s) and retrofitting of vacant properties occupying the space formerly known by parcel address 198 Lincoln Street: Parking spaces to be rented on a monthly basis at a fee of \$40 per month excluding the spaces identified in the Traffic Schedule Chapter 8 as being designated for (2 hour meters) public parking.
4. **Chestnut Street Lot:** Lot created by the demolition of buildings and retrofitting of vacant properties occupying the space formerly known by parcel address 113, 115, 121, & 131 Lincoln Street, and 8 & 12 Chestnut Street: Daily parking to be governed by permits except with the spaces articulated in the Traffic Schedule Chapter 26 as being designated for (1 hour) public parking.

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PARKING GARAGE POLICY AND RULES

1. New cards: If applicant enrolls on or before the 5th of the month, that month's parking fee will be prorated as needed and a non-refundable card fee of \$6.00 will be due at time of application, thereafter you will be billed monthly. Applications need to be forwarded to the Auditor's Office immediately so that the next month's bill can be processed as soon as possible. After the 5th of the month, the prorated amount for the current month, the full amount of next month's parking fee, and the non-refundable card fee of \$6.00, will be due upon application.
2. Re-Activation: Upon reactivation, all prior outstanding balances must be paid in addition to the current prorated portion and the following month as needed. No \$6.00 non-refundable card fee is required.
3. Billing: Invoices will be sent thirty days prior to the next month's parking due date. Payment is due on the 1st day of the month, for that month. There is a 5-day grace period after which the card will be deactivated.
4. Non-Payment: If a parking pass has been shut off after the 5-day grace period, the card will be re-activated upon payment of the outstanding balance (see above). There will be no proration between the time the card was deactivated and when your card is re-activated. The city will not be responsible for reimbursement of parking garage fees incurred while the card is deactivated.
5. Cancellation: A refund will only be issued if cancellation notification is received on or before the 10th of the month, at which point a \$6.00 administrative fee will be charged along with the parking for the days used that month. A check will be issued within two weeks. There are no cash refunds. After the 10th of the month, no refund will be issued.
6. Lost or Damaged Card: lost or damaged cards will be replaced at a cost of \$10.00 each.
7. Rules:
 - a. The City is not responsible for any damage or theft to your vehicle while your vehicle is parked in either the parking garage or space. Please notify the Lewiston Police Department of these issues if they arise.
 - b. The card you were issued contains a computer chip unique to that card. Each entry must be followed by an exit with no deviation allowed. Please use your card properly.
 - c. The parking garage is not to be used for storage of vehicles. Any vehicle which has remained parked for more than 7 days without moving is subject to being towed at owner's expenses, unless prior arrangements have been made with the garage management. Vehicles must be registered and have a valid inspection sticker.

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- d. If you forget your card, one free exit per month will be allowed. Any additional occasions will require payment of the applicable hourly charges.
 - e. Do not park in handicapped spaces without displaying a valid disabled hang tag. You will receive a two hundred dollar (\$200) ticket from the City Parking Division.
 - f. Motorcycles, RV' and/or trailers are not allowed in the garage.
 - g. Bicycles, skate boards, and roller skates are not to be used in the parking garage. If you must transport your bike to or from your vehicle, or the bike rack, please walk beside it.
 - h. Please be considerate of others.
 - i. Always park between lines, and pull completely into stall.
 - j. Vehicles posing a hazard, such as leaking gas, will be removed from the garage at Owner's expense.
 - k. Keep right at all times while vehicle is in motion.
 - l. Park smart – do not leave valuables in sight.
 - m. Please do not leave unattended pets in vehicles.
8. Use of Automobile Engine Block Heater: Parking garage customers who want to plug their personal automobile block heater into the garage's electrical system shall pay a monthly fee of \$25 per vehicle that is 800 watts or less, and \$40 for all other vehicles, not to exceed 1600 watts. There is a limited capacity for powering block heaters so this service is based on first come, first served. Chestnut Parking Garage has capacity for four (4) chargeable vehicles, and all other City Parking garages have a capacity for two (2) chargeable vehicles at each location.
- The City shall be held harmless from any damage to their vehicles resulting from any power surges resulting from our electrical distribution system.
 - The City shall be held harmless if associated equipment is used to damage other vehicles or the electrical system in the garage.
 - 100% of the damage to other vehicles and/or the parking garage shall be the responsibility of the customer using the electrical service for the block heater.
 - The customer using the electrical service shall provide proof that such damages are covered under his/her comprehensive insurance.

ON-STREET PARKING FEES

Hourly parking meters be set at \$.50 per hour
(Amended by City Council - 5/18/2004 Vote # 181-04)

On-street parking by permit only be set at \$69 per month per parking space
(Added by City Council – 12/18/2018 Vote #333-18)

